



Interested applicant,

Let me begin by saying 'Thank you' for taking a moment to learn more about our school and the way that you might be able to join our team. Our school is often known as the hidden gem on the Westbank and that is because of the school staff. As you begin to read the job description and requirements for our staff, I want to share with you some important characteristics we provide for our students, their families, and for those who work on staff at CBS.

Our Core Values at CBS are the following: Give it Your Best; The Bible is our Foundation; Every Student and Staff Member Matters; Creativity Inspires Growth; Everyone Plays their Part. These values are important for you to know because, like I said, they apply to you when you work at CBS. Being on our team as a staff member means you are valued and our leadership will strive to give you the best work environment as you give your best to our students and families.

If you have any questions about the position, qualifications, or any other details, let our principal know as we want to make sure our school is the right fit for you. I ask that you commit to fully getting to know us and letting the Lord speak to you on how you can be a part of our team!

Grateful for your consideration,

A handwritten signature in black ink, appearing to read "Dr. T. Michael Carney".

Dr. T. Michael Carney

HeadMaster



Calvary Baptist School
2401 General De Gaulle Drive
New Orleans, LA 70114
Phone: (504) 367-6465
mycalvaryeagles.com

*Deliberately Christian,
Deliberately Excellent!*



Substitute Teacher

Calvary Baptist School, New Orleans, Louisiana, United States

Job-type: Full-time and/or Part-Time

Beginning Salary: \$10 per hour

Job Description

Calvary Baptist School seeks to employ substitute teachers who, in the absence of the regular classroom teacher, can help students to learn subject matter and/or skills that are required for scheduled lessons and to provide meaningful instruction for assigned classrooms.

Performance Responsibilities:

- Effectively follow lesson plans left by the classroom teacher.
- Provide a positive and safe classroom environment.
- Monitor and manage student behavior according to our school policies.
- Perform duties usually required of absent teacher such as lunchroom duty, hall monitoring, etc.
- Provide our Principal a written or verbal summary of the educational day.

Other Responsibilities:

- Maintain a vibrant, personal walk with Christ.
- Maintain a high standard of professional conduct with professional attire under the leadership of our Principal.
- Model a strong work ethic by being punctual and dependable on days serving as a substitute teacher.

Qualifications

- Must be at least 21 years of age.
- High school education required.
- Candidate must have excellent interpersonal, verbal, and written communication skills.

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